

Sustainable Wood-Based Products Procurement Policy

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1. Purpose & Objectives

The purpose of this policy is to ensure that all timber and wood-based products imported, stocked, or distributed by Creffields (Timber & Boards) Limited originate exclusively from legal, traceable, and sustainably managed forests. As a premier supplier to the building, shopfitting, exhibition, and entertainment sectors, Creffields is committed to eliminating illegal logging and unsustainable deforestation from its global supply chain network.

2. Scope

This policy applies universally to all commercial procurement and sourcing frameworks executed by Creffields, including:

- **Imported Products:** Softwoods, hardwoods, and raw materials directly imported from international trade partners.
- **Core Product Inventory:** Standard and fire-retardant plywood, Medium Density Fibreboard (MDF), Oriented Strand Board (OSB), blockboard, chipboard, hardboard, veneered or decorative boards, and technical laminates.
- **Ancillary Goods:** Internal structural packaging, transport timber pallets, and general operational office paper supplies.

3. Policy Commitments

3.1 Regulatory Compliance

- **UKTR Framework:** Full structural adherence to the UK Timber and Timber Products (Placing on the Market) Regulations (UKTR).
- **Legality Assurance:** Explicit prohibition regarding the purchase of any timber item or composite material where there is a verified risk of illegal harvesting or restricted trade practices.
- **Construction Certification:** Consistent provision of an official Declaration of Performance (DoP) supporting CE/UKCA marking for any timber line utilized as a permanent structural building product.

3.2 Sourcing Hierarchy & Certifications

- **FSC Preference:** Actively prioritising structural and panel products carrying verified Forest Stewardship Council® (FSC) certification parameters.
- **PEFC Acceptance:** Endorsing and stocking core inventory certified by the Programme for the Endorsement of Forest Certification (PEFC).

- **Chain of Custody:** Rigorous maintenance of verified FSC and PEFC Chain of Custody (CoC) track logs across all central warehouse complexes and regional distribution lines to guarantee flawless asset validation.

4. Supplier Requirements

All active, certified, and prospective commercial suppliers engaging with Creffields (Timber & Boards) Limited must strictly comply with the following compliance parameters:

1. Provide clear, accurate Chain of Custody (CoC) transaction verification items explicitly indicated on all formal commercial invoices and material delivery notes.
2. Permit independent, third-party operational audits of their internal forestry management blocks or logistics tracking mechanisms when formally requested by Creffields management.
3. Disclose information immediately to Creffields regarding any regulatory interventions, formal compliance investigations, or legal breaches discovered within their tiers of supply.

5. Continuous Improvement & Review

Creffields continuously evaluates its integrated product portfolios to maximize the operational volume of environmentally progressive product selections (including Medite MDF lines or sustainable structural flame-proof panels). This framework is systematically subjected to a formal executive management review on an annual basis to ensure alignment with active UK Government Timber Procurement Policy (TPP) guidance revisions.